

CIVICA STUDENT ENGAGEMENT FUND (SEF)
APPLICATION FORM
Academic Year 2026 – 2027

SECTION 1: PROJECT TITLE, ABSTRACT AND INSTITUTIONS INVOLVED

Title of the Project/Initiative:	
<i>Please provide above a short title/acronym to identify your project/initiative proposal</i>	

Project Abstract
<i>Please provide below a short summary/abstract of the project/initiative and make sure not to exceed the limit of 150 words. Should the application be successful, this abstract will be published on CIVICA's website.</i>

CIVICA Institutions involved
<i>Please list below all the CIVICA Universities involved in this proposal</i>



SECTION 2: PROJECT TEAM COMPOSITION

Option 1: if this project/initiative is proposed on behalf of Registered Student Associations

Please fill in the table below **if this proposal is submitted on behalf of** (at least two) **registered student associations** from (at least two) **CIVICA partner universities**.

Please bear in mind that **members from all the student associations involved** are expected to work on implementing the project/initiative and that the **Association Presidents/representative** will be the main contact points and spokespersons for all next steps.

Student Association Name	Home University	Name, surname and institutional email address of the Student Association President/Representative

Option 2: if this project/initiative is proposed by an ad hoc project team

Please fill in the table below **if this proposal is submitted on behalf of an ad hoc project team** formed by **students and early-stage researchers** not affiliated to any student association representing a minimum of two CIVICA partner universities declaring to cooperate on the project/initiative **or if** your project team is composed **of both members of registered student associations at some CIVICA institution(s) and ad hoc groups from other institution(s)**.

Kindly list below the **designated project spokesperson(s)** who will be the main contact points for all next steps concerning the project/application

Student Name, surname and ID Number	Home University	Institutional email address

Kindly list below **all students** and **early-stage researchers** willing to work on the implementation of the project/initiative. Please add as many rows as necessary.

Student Name, surname and institutional email address	Home University	Programme and Year of Study



SECTION 3: PROJECT ADVISOR

Project Advisor		
Please list in the table below the identified Project Advisor(s) : this should be a faculty or staff member of at least one CIVICA university involved in this proposal who will serve as an advisor throughout the planning and implementation of the project/initiative		
Advisor Name, Surname and institutional email address	University	Role/Unit/Department

SECTION 4: DETAILED PROJECT DESCRIPTION, THEMATIC AREA AND IMPACT**Detailed Project/Initiative Description**

Please provide below a **detailed description** (1,200 words max) of the project/initiative **clearly specifying its goals**, the **format** of the initiative, the **tentative dates**, **location** (for physical events only) and a short bio of **moderators/speakers/facilitators** (if applicable). Please also indicate if any external partners will be involved.

Impact of the initiative/project

Please specify below how the project/initiative will **benefit the respective student communities**, also in terms of number of students to be involved/reached by the initiative (1000 words max)

Thematic Area

Please specify below the adherence of this proposal to the **CIVICA thematic areas/EU strategic priorities/focus areas** listed in the call for application

SECTION 5: PROJECT TIMELINE AND WORK PLAN

Timeline and Work Plan			
Please describe below the main tasks of your project/initiative, the envisioned timeline, the most important outputs/deliverables of each phase and who will be responsible for/in charge of each activity. Please note that the timeline cannot go beyond the current academic year.			
Task	Person in charge/responsible	Timing	Expected outputs/deliverables